

# Oregon Episcopal Cursillo

Minutes of the

## Telephone Conference Meeting of the Secretariat

March 15, 2009

3:00PM

**Announcement:** Assisting Bishop Sandy Hampton has appointed Dcn. Sally Lambert to serve as a Spiritual Advisor to the Secretariat. Welcome Dcn. Sally!

**Attendees:** Kathryn Brittain, Cindi Caruso, Don Erickson, Curt Fullmer, Debbie Fullmer, Pete Hoffman, Dcn Sally Lambert, Kevin Mallon, Anna Rose, Loriann Schmidt.

**Absent:** Anne Abdy, Corrine Bush, Jane Honbeck, Micky Keiter, Colleen Kelly-Ginter, Suzanne Philbrook, Stevan Reese, John Ross, Gary Sorenson, Phil Wallace, Rob Ward.

**Opening Prayer:** Cindi Caruso

**Minutes** of the January 18, 2009 meeting were accepted as amended.

### Old Business:

**Treasurer's report:** Debbie Fullmer

The current account balance is 1,205.37. There are checks coming in and payments going out this week for the Women's Cursillo Weekend.

We voted and approved a transfer of funds from a certificate of deposit in the amount of 1,317.07 to the checking account before the March 17th renewal date.

**Fire Safety Committee:** Corrine Bush, Cindi Caruso and Pete Hoffman.

The committee will be meeting May 25, 2009. We would like a written fire safety policy added to the Rector's Manual.

Kevin has obtained from the San Francisco Cursillo website materials regarding safety during a weekend, and has shared them with Pete and Cindi .

The upcoming Women's Cursillo Weekend is planning to implement new safety measures. Corrine has contacted the local police department and they have noted that the Women's Cursillo will be at St. Francis of Assisi over the weekend. She has also checked with the local fire department and they are okay for us to be sleeping in the church. The opening talk will include information on exits and emergency procedures. The prayer vigil will include a safety walk of the building once on each shift. The fire extinguisher in the kitchen has been located.

## **New Business**

### **Spiritual Direction:** Dcn. Sally Lambert

Dcn. Sally has requested a roster of the Secretariat members including names, home church, and contact information.

Dcn. Sally has proposed a Secretariat retreat to be scheduled soon.

## **Weekends:**

### **Women's Weekend, April 16 - 19, 2009: St. Francis of Assisi - Wilsonville**

Loriann reports that a lot of work has been done. The team members are working together and growing together as teams. Colleen has organized outside help for the kitchen; Some dinners will be provided by the Parish. There are currently ten registered candidates, and the number of candidates will be limited to fifteen. The cut off date for candidate applications is April 10th.

Loriann reports that Dcns. Lucy and Mimi worked with the Rollistas at the last team meeting. They were both gentle and direct about using the manual to stay focused.

Cindi reports that talented Palanca team members are putting together materials for the weekend.

### **Women's Weekend 2010: St. Paul's - Salem:** Loriann Schmidt, Rectora

Loriann's Vice Rectora, Winnie Carey received a consensus of approval from all present.

### **Men's Weekend, June 18-21, 2009: All Saints' – Portland:** Pete Hoffman, Rector.

The core team, Pete Hoffman, John Ross and Don Erickson, and Phil Wallace will meet at Christ Church St Helens at noon on Saturday, 3/21

### **Coed Weekend, October 1-4, 2009: St. John's - Milwaukie:** Debbie Fullmer, Rectora.

The core team is complete. Fr. Steve Rogers is the Spiritual Director, and Dcn Sally Lambert is on the spiritual team. John Ross is the facilities liaison and will be asked to coordinate the safety needs of the weekend.

## **Committees:**

### **1) Communication:** Curt Fullmer- Jane Honbeck - Loriann Schmidt

Loriann reports the Rooster came out this morning. It is nicely done. She received plenty of material when people responded to requests for articles. The six page edition includes material from NEC, and this edition has been sent to NEC. Copies will be printed for the Women's Cursillo packets.

The web site has not been updated. Curt, Jane, and Loriann will get together to do this following the women's weekend.

**2) Musica:** Kevin Mallon, Suzanne Philbrook

Suzanne Philbrook was accepted as Musica Co-Chair by a consensus of approval from all present.

Kevin reports the annual payment for CCLI services is now due. We pay \$104 per year for copyright coverage to continue to use our songbook and any PowerPoint type projections, and \$134 per year for the SongSelect access to lyrics and written music. Kevin invites requests for songs to be added to our songbook at this time so they can be added to the list of potential additions to our Cursillo Songbook repertoire. Send song requests to Kevin at [k.mallon@verizon.net](mailto:k.mallon@verizon.net) Loriann is in the process of downloading lyrics into a program for PowerPoint type use. She has placed them on a thumb drive. It will be available for future weekends.

**3) Pre-Cursillo Team:** Anne Abdy, (no report).

**4) Three Day Team:** Micky Keiter, (no report).

**5) Fourth Day:** John Ross - Gary Sorenson - Phil Wallace - Rob Ward, (no report).

**6) CPR:** Corrine Bush, (no report).

**Miscellaneous:**

**Spiritual Direction:**

There remains an opening for a second Spiritual Advisor to serve on the Secretariat. Any interested clergy members may contact Assisting Bishop Sandy Hampton to request appointment to this position.

**Back to the Mountain**

(Agenda item for the next meeting)

**Closing Prayer:** Dcn. Sally Lambert

The next meeting of the Secretariat will take place at  
St. Gabriel's, Portland  
May 17, 2009 at 1:00 p.m.

Respectfully submitted by Anna Rose, Secretary to the Secretariat